

Early Childhood eCDA Program (ECDAC100)

Welcome to Online Learning at Northampton Community College. You have enrolled in ECDAC100 which is an online program. This online program encompasses three (3) credit courses or (9 credits)

- EARL106 – Early Childhood Development and Learning,
- EARL217 – The Child, Family and Community, and
- EARL244 – Early Childhood Profession.

Your course uses Blackboard, NCC's Online Learning System, for your course site. Your course may use other online resources and sites (Connect, My Math Lab, etc.) but you will access these from within your Blackboard course site. You may access Blackboard by going directly to <https://northampton.blackboard.com/webapps/login/> Please note this direct link does not contain **www** and ends in **.com** rather than **.edu**.

You will not have access to Blackboard or your course site until the semester officially begins. Consult the information regarding registration for this date which was processed in the Lifelearn system northampton.edu/lifelearn When you have access to your course site in Blackboard, your syllabus and other information will be available to you online.

Blackboard Login Procedure:

1. Your Blackboard **username** is your **access code #**. You can locate your access code # , which begins with a lower case **ll**, in the email just sent to you. This is not your social security number. If you do not have your access code # starting with an LL, you can fax a signed request to the Early Childhood Education Office at (610) 861-4110, or mail a signed request to NCC ECE Office, 3835 Green Pond Road, Bethlehem, PA 18020 or come to the ECE Office (Reibman Hall) with a photo ID.
2. Your **initial** Blackboard password is also your access code #. If you previously used Blackboard and have a different number other than provided here, you will not be able to access this course. Again, please refer to the email sent to you when you enrolled to find your access code #.
3. After successfully logging onto Blackboard, you should change your password for security reasons. Also, please verify/change your e-mail address. Instructions on how to do this are in the Blackboard Manual accessed from the NCC Online Learning website. You can access (and print) the manual by going to the NCC Online Learning website at: http://webapp.northampton.edu/distancelearn/docs/Online_Learning_Instructional_GuideB9.pdf

You can email requests for technical assistance to helpdesk@northampton.edu

2 resources are required for this program:

1 (ONE) TEXTBOOK & 1 (ONE) CDA APPLICATION PACKET

You can access your textbook and application packet by following the directions here:

<http://www4.northampton.edu/ecda/text-application-packet.html>

If you need further assistance, you can call the bookstore at (610) 861-5322 using your course code.

Characteristics of a Successful Online Learning Student

To be a successful online learner at Northampton Community College, you will need to remember the following:

- Avoid procrastination whenever possible
- Keep track of the deadlines for your assignments
- Look ahead and make plans according to your posted class schedule
- Check your blackboard grade book and watch for feedback from the instructor about your participation and assignments
- If you have received one, always use your spartan.northampton.edu account when using email for requests, questions and submissions
- Stay in touch. Contact your instructor and other students frequently every week
- Use the supplemental learning tools for your course
- If you have questions about how to submit your assignments, please contact your instructor immediately. Don't wait to do so.
- Seek out tutoring assistance from the [Learning Center](#) when needed.
- Contact the NCC Help Desk (610-861-5413 or helpdesk@northampton.edu) if you need any technical assistance (e.g., problems accessing Blackboard)
- Contact the Online Learning Office (610-332-6089) or onlinelearning@northampton.edu if you have any general questions or concerns about your course and/or instructor.

Please note that during the semester, online tutoring will be available through the use of a web conferencing program known as Bb Collaborate/Elluminate Live for online learning students enrolled in subjects including Math, Writing, Spanish, Biology, Chemistry, Accounting and Early Childhood Education. Please contact Doreen M. Fisher, Director of Online Learning, by emailing her at dfisher@northampton.edu for more information. You can also contact either the [Learning Center](#) in Bethlehem (610-861-5517) or in Monroe (570-688-2491).

Thank you for choosing Online Learning at Northampton Community College. We extend our best wishes for your academic success. Please let us know how we can better serve you and assist in achieving that success in any way.

Doreen M. Fisher, Ed.D.
Director of Online Learning
Office of Online Learning
Kopecek Hall, Room 238
(610) 861-4160

Accessing Your Blackboard Account

1. On the first day of classes, login to your Blackboard account by going to <https://northampton.blackboard.com/webapps/login/>
 - a. Your username and password will be your NCC access code # starting with a lower case ll. (Your initial Blackboard password is your access code # starting with an ll. If you previously used Blackboard and changed your password, you will not be able to access this course with that number).
 - I. Your NCC access code # was in the email sent to you when you enrolled in the course.
 - II. If you do not have your NCC access # starting with an ll, you may submit a faxed, signed request to the ECE Office at 610-861-4110
 - III.
 1. You can also mail a signed request to the NCC ECE Office, 3835 Green Pond Road, Bethlehem, PA 18020
 2. Another option is to come to the ECE Office (Reibman Hall) with a photo ID
2. Look for a link to the online learning course you are taking this semester. If you do not see your online course listed in Blackboard, call the Office of Online Learning for assistance at 610-332-6089 or email us at onlinelearning@northampton.edu
 - a. Please note that if you add an online course after the first day of classes, there might be at least a 24 hour delay before you see your course in your Blackboard account.
 - b. Also note that other courses you are registered for may not be in this Blackboard account with a log in access code # starting with ll

For additional information about online learning courses and programs, please visit:

<http://www.northampton.edu/early-childhood-education/academic-programs/online-learning.htm>